

ADDENDUM NO. 1

NAME: SWMA007-2020 – Package Assembly and Mailing

DATE: January 6, 2021

TO: All Prospective Proposers

1. It looks like I received an extra sheet in the sample packet that went out to us, Item HTPR-TNOH Flyer 8.5 x 11, 2/19 "How to Properly Recycle in the Town of North Hempstead". Is this part of the mailing? If it is, is the printer responsible for supplying this or the town?

Yes, this sheet is part of the mailing, and was unintentionally omitted in the original bid document. A copy of the sheet is included with this addendum. These sheets will be supplied by the Authority.

2. On the pricing form where it asks for pricing for additional 500, 1000 packages etc. would the additional quantity be ordered at the same time and material supplied at the same time as the initial 35,000, or would these be at a later time (require another pickup of material, print run, inserting addressing, delivery to post office, etc.)?

It is anticipated that these additional quantities would be ordered at the same time, and the material supplied at the same time, as the initial 35,000.

The "ADDENDUM NO. 1 RECEIPT ACKNOWLEDGEMENT FORM" on the last page of this Addendum NO. 1 must be signed and dated in the spaces provided and submitted with your Proposal. All Proposers must submit this form with its Proposal regardless of the content contained in each Addendum

ADDENDUM NO.1 RECEIPT ACKNOWLEDGEMENT FORM

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By signing this Acknowledgement and submitting same with its Proposal submission, the undersigned Proposer acknowledges receipt of this Addendum No. 1. Proposer further acknowledges that it has read and reviewed the information contained herein, understands same, and that its questions, if any presented, have been answered satisfactorily. Proposer agrees that it shall incorporate/consider the information contained in this Addendum No. 1 in preparing and providing its proposal price. In addition, this Addendum No.1 Receipt Acknowledgement Form must be signed and dated and attached to the proposal submittal.

Signature: _____

Company Name: _____

Proposer Acknowledgement Date: _____

Print & Sign Company Principal Name & Title: _____

How to Properly Recycle in the Town of North Hempstead

Metal, Glass Bottles & Jars, Plastic Bottles & Jugs



If you don't see a recyclable item pictured here, it is because it is not recyclable, so please don't include it. When in doubt, throw it out!

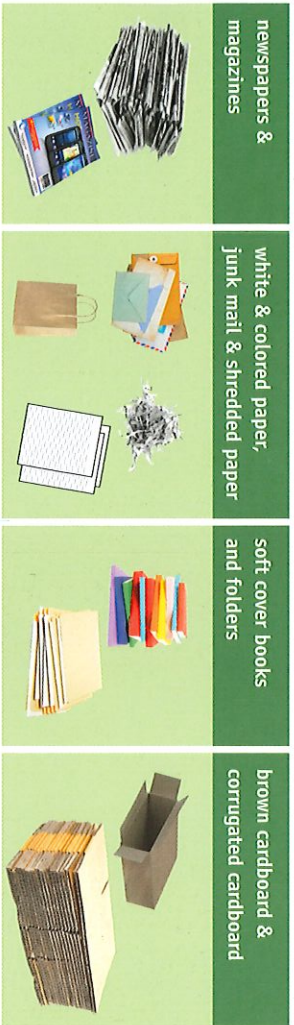
The night before your designated recycling day, set out metal, glass, and plastics recyclables at the curb in 30-55 gallon CLEAR plastic bags or a labeled 20-32 gallon recycling bin (preferably blue).

To label your bin, use metal, glass & plastic recycling decals or write "Recycle: Metal, Glass and Plastics" in permanent marker.

If an item is so contaminated with food that it can't be rinsed or cleaned, then throw it out with your trash.



Mixed Paper and Cardboard



If you don't see a recyclable item pictured here, it is because it is not recyclable, so please don't include it. When in doubt, throw it out!

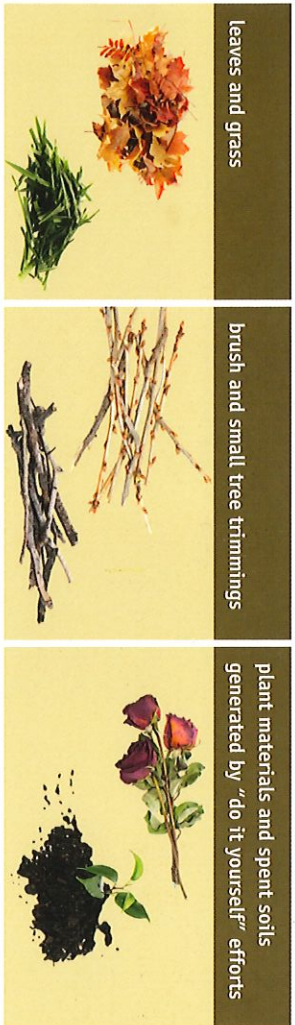
The night before your designated recycling day, set out paper recyclables at the curb in 30-55 gallon CLEAR plastic bags or a labeled 20-32 gallon recycling bin (preferably green).

To label your bin, use paper recycling decals or write "Recycle: Paper" in permanent marker.

Break up and flatten corrugated cardboard boxes into pieces small enough to fit in and then fall out of recycling containers when emptied by collection workers. Otherwise empty, flatten, bundle, and tie boxes.



Yard Waste



If you don't see a recyclable item pictured here, it is because it is not recyclable, so please don't include it. When in doubt, throw it out!

Set out yard waste at the curb the night before your designated yard waste collection day using Paper Lawn & Leaf Bags or set out loose in a labeled 20-32 gallon bin (preferably brown).

To label your bin, use yard waste decals or write "Yard Waste" in permanent marker.

Brush and small branches (less than 2 inches in diameter) must be cut up to fit inside the bin or paper bag. Otherwise, tie into bundles that don't exceed 4 feet in length and 2 feet in width.

